Arcadia Charter School

School Board Meeting Agenda

December 15, 2016

1. Call meeting to order 6:30
2. Verify quorum: Sheri Acosta, Sarah Wallis, Tiana Wells, Sean Fox, Rachel Matney, Jenn Pike, quorum verified. *Also attending: Rebecca McMullen, Barb Wornson, Logan Wells, and*
3. Approve agenda: 1st-Rachel, 2nd- Sheri, passed unanimously
4. Consent agenda 1st Sheri, 2nd Jennifer, passed unanimously
5. Speaker’s corner
6. Reports:

Director’s report:

* School vans will be repaired,
* School enrollment: school is full (127 students) with a wait list of 8.
* Average daily membership will be reported starting next month
* “Extended Day” grant application has been submitted and will generate funding for the after-school program
* Opportunity for a Kitchen equipment grant through the state
* ADSIS is additional funding for early intervention, independent from special education funding
* Statewide Health Improvement Partnership/ SHIP grant is being looked at
* We qualify as a “High Quality Charter School” which means we qualify for a variety of grant opportunities from the state
* Recommendation to update the Facility Use policy- the Nfld.Coder Do Jo group uses the school monthly and an agreement has been sent to them.

Student Representative Report: two students will work together to inform the board of school events, student issues, and day-to-day happenings

Finance Committee report:

* discussed reallocating funds within the budget
* updated budget report will be sent to the education committee for their next meeting
* bank statements reviewed no concerns
* School fundraiser raised $4,000
* Annual audit has been completed with a positive report generated. Rebecca will request that the auditor company come to a board meeting to review the report with board members.
* Cash flow report, Fund balance report, and Social Activities report reviewed by committee-no concerns
* Part time person, Theresa Rezac, hired to manage food program and also is available as a paraprofessional substitute when needed.

Transition Advisory Committee Report: Committee agreed to meet 2 times per month going forth. Discussed improving communication to families. As part of visioning, parent meeting is planned. Education committee has been asked to articulate Arcadia’s philosophy of education.

Education Committee Report: Goals for the year: look at curriculum planning, discussed PE, and Health curriculum.

Technology Committee Report : Committee wants to rewrite a technology replacement cycle, discussed ways to bring new technology in to the building. Some equipment that was damaged by lightning will be replaced through an insurance claim.

Facilities Committee Report: Committee met and discussed building purchase. Need to find people with expertise to set up the process.

Parent Team Report: First meeting occurred today. Jan 17th event is being organized at this time. Parents will provide food for staff conference dates in Feb. Team will also work with students to organize the school prom-date set for May 13, 2017. Two TED talks are planned and field trips to other schools

 Chair Report

* Board time line will be adjusted during this school year. Specific items will be identified and explained to members of the board.
1. Unfinished Business: none
2. New Business:

Remove Sean Fox as IOWA (and add Barb Wornson simultaneously) the MN Dept. of Ed requires that school districts annually designate an identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to MN state systems must be reviewed and recertified at least annually. The identified Official with Authority will assign job duties and authorize external user’s access to to MDE secure sustems for their local education agency (LEA). The Director recommends the Board authorize (Barbara E. Wornson) to act as the identified Official with Authority for the (Arcadia Charter Achool). The board further recommends the existing IoWA (Sean Fox, Board Chair of Arcadia Charter School) be removed as the designated IoWA.

Motion to pass: 1st Jenn, 2nd Sarah, passed unanimously

Motion to add Barb as signer for Community National Bank, 1st Tiana 2nd Sarah, passed unanimously

Motion to create an ad hoc committee called “compensation”, 1st Sheri, 2nd Jenn

Board Retreat date: January 28th, 2017. Possible topic: Administrative models, invite Eugene Picalo to advise.

Motion to adjourn: 1st Rachel, 2nd Jenn., passed unanimously.

Meeting adjourned at 8:26