Arcadia Charter School

Special School Board Meeting Agenda

October 13, 2016

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

1. Chair Sean Fox called the meeting to order at 6:33 pm.
2. Verify Quorum: Sean Fox, Gary Braun, Rachel Matney, Sheri Acosta, Tiana Wells, Sarah Wallis, Laura Stelter, Jenn Pike, Kate Werner

***Also present: Rebecca McMullen Julie Cohrs, Stacey McGowan Olson***

1. Sarah Wallis emailed September’s minutes to the ACS school board members. Rachel Matney made a motion to approve the minutes. Tiana Wells seconded the motion. Motion carried.
2. Consent Agenda was presented as follows:

a. September 8, 2016 minutes

b. September 22, 2016 special meeting minutes

c. Employee Agreements

i. Barb Wornson, Interim Executive Director

ii. Brenda Canning, Special Education Paraprofessional

iii. Desiree Caballero, Special Education Paraprofessional

d. Contracts:

i. Amendment end date to October 21, 2017: Julie Cohrs

ii. Shari Setchell, Dance Instructor

Sheri Acosta made a motion to approve the Consent Agenda. Jenn Pike seconded said motion. Motion carried.

1. Speaker’s Corner:

There were no participating speakers.

1. Reports:

a. **Finance Committee Report:** Gary Braun brought thank yous to Rebecca McMullen for her work on the recent audit; and presented information from the meeting October 11, 2016, and the subsequent emailed finance report **(date?.....)**. Rebecca brought thank yous to the Board for continued support during the recent audit.

b. **Chair Report:** Sean Fox presented for discussion Barb Wornson’s interest for IOWA ability. The Minnesota Department of Education (MDE) requires that school districts, charter schools or other organizations annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA) or organization. The Superintendent/Director recommends the Board or equivalent governing board authorize Barb Wornson to act as the Identified Official with Authority for the Arcadia Charter School. Discussion was had, and Gary Braun made a motion to authorize Barb Wornson to act as the IOWA for the Arcadia Charter School. Sheri Acosta seconded said motion. Motion Carried.

c. **Julie’s Director report and Final Transition Consultant Report:** Julie Cohrs reported current enrollment is 126 and shortly should be 128. Feedback returned on Julie’s first draft. Final draft is being assembled and soon will be dispersed. Regarding her work with Arcadia, Julie brought thank yous to the Board stating, “it has been a privilege and a joy.”

d. **Transition Advisory Committee Report:** Rachel Matney reviewed the TAC report emailed to Board members. Discussed were the points of: Recruitment & Running; Reconciliation; Proposed agenda for the Town Hall meeting, TBD as October 25, 2016, inclusive of 2016-2017 Arcadia Transition Roadmap; Latest staff climate survey during October 4-6; and a draft of parent survey. Discussion was had surrounding a possible community social contract as well as the duration between the parent surveys.

1. Unfinished Business:
2. **Board Committees:** Chair Sean Fox asked members to create a one line description of the committee/s on which they sit, including a three line description of the characteristics of the persons whom they seek to participate.

i. Finance- Gary Braun and Rebecca McMullen

ii. Election- Jenn Pike, Sarah Wallis, and Rachel Matney

iii. Policy- Sean Fox, Laura Stelter, Sheri Acosta, Tiana Wells,

Tammy Prichard, and Rebecca McMullen

iv. Facilities- Gary Braun and John Malecha

1. **School Committees:** Sean Fox suggested complete filling of school committees be postponed until after Barb Wornson’s start date. Following are the interested school committee members

i.Marketing/Fundraising- Sarah Wallis and Jenn Pike

ii. Education- Tammy Prichard

iii. Technology- Bob Thompson, Jenn Pike, Tiana Wells, as available: Laura Stelter

1. New Business:
2. **Staff/Board retreat:** Tammy Prichard presented most popular dates and times. She will follow through with one more Doodle calendar to secure the most popular date and time. Board members voiced desire to have the Strength Finder given to the School Board members prior to the retreat. Also presented by Tammy were the initial purposes of the retreat- to build rapport and relationships among participants; and to possibly discuss what does progressive education “look like” to each person. Discussion was had surrounding the objectives and the possible activities to meet said objectives.
3. **Board Goals 2016-2017:** Chair Sean Fox asked the Board to ruminate on one’s own ideas surrounding Board Goals for 2016-17. Burn out avoidance, social gatherings, policy, procedures, and protocol were all briefly discussed.
4. **Revised 2016-2017 Budget:** Rebecca McMullen presented five areas of the budget which were reviewed and updated. Tiana Wells raised the suggestion to reevaluate the lunch program and discussion ensued. Jenn Pike made a motion to approve proposed 2016-2017 revised budget and the creation of an assigned fund line to support transition costs to which we will transfer $45,000 from the reserve fund. Sarah Wallis seconded the motion. Motion passed.
5. Announcements:
6. Next School Board meeting, Tuesday, November 15, 2016.
7. No School, Thursday and Friday, October 20-21, 2016.
8. Lisa Malecha welcomed and encouraged School Board members to attend the Open House, Thursday, October 27, 2016, at 6:30 pm.
9. Wear and Share Orange on Unity Day, Wednesday, October 19, 2016, to raise awareness against bullying and to unite for kindness, acceptance, and inclusion.
10. Chair Sean Fox called for a motion to adjourn at 8:26. Rachel Matney made a motion to adjourn. Sheri Acosta seconded the motion. Motion carried.